



SC DEPARTMENT OF EDUCATION **PROJECT RAISE YOUR HAND**

Topic: Teacher Support

Steps to Establishing a Successful Teacher Attendance Incentive Program:

1. **Start with the minimum.** Count the number of days you'd like to do an award. Pick an award amount and find a funder to commit to that amount on those days.
2. **Add a Bonus.** Once the minimum is covered, invite other funders or donors to join in on a day that works for them with an added bonus. Some funders will choose to bring an extra gift card while others opt for a swag bag of a certain value.
3. **Schedule a Prize Patrol.** For each award surprise, make sure you have a group to shower the teacher with appreciation and gratitude on top of the prize.
4. **Pick the Teacher in a Consistent Way.** Take a look at the criteria for being the incentive winner and always draw the winner in the same way. For us, we award a certified teacher who has come to work all five days in the week. On Friday morning, we make sure that the teacher is present, if not, we draw a new one.
5. **Notify the Principal.** We make sure to notify the principal that we are coming so they can join in the surprise.
6. **Snap a Photo.** Be sure to take a photo of the teacher to post on all social media accounts.

Have Questions?

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