



Steps to Establishing a Successful Teacher Room Renovation Program:

1. **Establish Partners Up Front.** Ensure you have the partners in place to make renovations happen including flooring, paint, furniture and supplies.
2. **Set a Selection Process.** Choose the process and qualifications, grading rubric and judging information up front before accepting nominations.
3. **Open the Nomination Window.** Set a time of when nominations will be accepted and communicate a hard cutoff time.
4. **Select Winners and Announce Them.** Once you have winners established, invite the partners to surprise the winner with the news that they have been named “Most Inspiring Teacher!”.
5. **Dream BIG!** Meet with each teacher to go over their dream classroom. Take notes and get them thinking about what is a feasible ask for the budget you have. Ask them to start compiling a wish list.
6. **Get Partners Involved.** Bring the donors to the table. Once the teacher has had time to digest the project, bring the furniture partner to the table to design the room with a brand-new layout of storage, desks and chairs.
7. **Get to Work.** The moment summer hits, get to work on the renovations. Be sure to have the teacher label all of the things they’d like to keep and find a place to store it over the summer. Everything else can go. Get vendors in to do flooring first, paint second and everything else last.
8. **Plan a Reveal.** Teachers love to get into their classrooms before the year starts so make sure you’re not holding them up. Pick a date with the teacher to do a reveal.
9. **Unveil the Dream Classroom.** Invite donors, district leaders, the administrators and the teacher’s family to witness the big reveal.

Have Questions?

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Examples:

Reveal Day 2024: <https://youtu.be/5ucb0PJbWcg?si=LjIDij8LJxkkXYi1>

Teacher Announcements 2024:

<https://youtu.be/cBWWMa9JU4E?si=VA3nLqAeZNpL7rdM>

Reveal Day 2023: <https://youtu.be/G3oFw-y9-P0?si=cvJmVuii0ZpjY3h>

Teacher Announcements 2023: <https://youtu.be/36FhBI3cFzQ?si=R5rNIce-oS15LNIH>

Blogs:

<https://www.rock-hill.k12.sc.us/site/Default.aspx?PageType=3&DomainID=4&PageID=1&ViewID=6446ee88-d30c-497e-9316-3f8874b3e108&FlexDataID=25543>

<https://www.rock-hill.k12.sc.us/site/Default.aspx?PageType=3&DomainID=4&PageID=1&ViewID=6446ee88-d30c-497e-9316-3f8874b3e108&FlexDataID=29762>

<https://www.rock-hill.k12.sc.us/site/Default.aspx?PageType=3&DomainID=4&PageID=1&ViewID=6446ee88-d30c-497e-9316-3f8874b3e108&FlexDataID=25738>

<https://www.rock-hill.k12.sc.us/site/default.aspx?PageType=3&DomainID=4&ModuleInstanceID=39&ViewID=6446EE88-D30C-497E-9316-3F8874B3E108&RenderLoc=0&FlexDataID=30482&PageID=1>